

Privacy and Cookie Policy

Privacy Statement

Astek Belgium, located in Aalst, is responsible for the processing of personal data as outlined in this privacy statement.

Contact Information:

Astek

Industrielaan 4

9320 Erembodegem

contact-BE@astek.net

Personal Data We Collect

Astek processes your personal data when you use our services and/or when you provide these data to us. Below you will find an overview of the personal data we process:

- First and last name
- Phone number
- Email address
- Other personal data actively provided by you, such as sending your Curriculum Vitae (CV) to apply for a job vacancy
- Information about your activities on our website
- Internet browser and device type
- Special Categories of Personal Data

Our website and/or service does not intend to collect data about website visitors under the age of 16 unless they have consent from parents or guardians. However, we cannot verify if a visitor is over 16. We recommend parents to be involved in their children's online activities to prevent data collection without parental consent. If you believe that we have collected personal information about a minor without consent, please contact us at contact-BE@astek.net, and we will remove this information.

Purpose and Legal Basis for Processing Personal Data

Astek processes your personal data for the following purposes:

- Sending our newsletter and/or promotional materials
- Contacting you via phone or email if necessary to provide our services
- Informing you about changes to our services and products
- Analyzing your behavior on the website to improve our website and tailor products and services to your preferences

- Analyzing your browsing behavior across different websites to tailor our products and services to your needs
- Processing personal data as required by law, such as data needed for tax returns.
- Automated Decision Making

Astek does not make decisions with significant effects on individuals based solely on automated processing. These are decisions made by computer programs or systems without human intervention.

How Long We Retain Personal Data

Astek does not retain your personal data longer than necessary to achieve the purposes for which your data is collected. We adhere to the following retention periods for the following categories of personal data:

Personal Data	Reason	Retention Period
Full name	For contacting reasons (call, post, e-mail)	Indefinitely
Curriculum vitae (CV)	To see if there is a match and to invite you to an interview	1 year
E-mail address	To contact you and to send you our newsletter (if you gave us permission to do so)	Indefinitely
IP-address	To check your locations when visiting our website	Indefinitely
Data about your activities on our website	Data analysis for website optimizations	50 months

Sharing Personal Data with Third Parties

Astek only provides third parties with data if necessary for the execution of our agreement with you or to comply with a legal obligation.

Cookies We Use

Astek uses functional, analytical, and tracking cookies. A cookie is a small text file that is stored in your browser upon your first visit to our website. Astek uses cookies for technical functionality, to ensure the website works correctly, remember your preferences, and optimize the website. We also place cookies to track your browsing behavior to offer personalized content and ads.

We have already informed you about these cookies during your first visit to our website and asked for your consent to place them. You can opt-out of cookies by adjusting your browser

settings to refuse cookies. You can also delete previously stored information through your browser settings. For more information, refer to the websites listed at the end of this Cookie Policy.

Statistical Research

Astek regularly conducts statistical research to maintain the highest quality of websites and/or applications. This research helps us make adjustments to our websites and/or applications as needed. We may use your information for this research, and only specifically designated Astek employees have access to it for this purpose. The results of the research are always aggregated and cannot be personally traced back to you.

Viewing, Amending, or Deleting Your Data

You have the right to access, correct, or delete your personal data. You also have the right to withdraw your consent for data processing or object to the processing of your personal data by Astek and the right to data portability. To exercise these rights, or if you have any questions, please contact us at contact-BE@astek.net. To ensure your request for access is made by you, we may ask you to provide a copy of your ID along with your request. We will respond to your request as soon as possible, but within four weeks. You also have the right to lodge a complaint with the national supervisory authority, the Data Protection Authority.

Security of Personal Data

Astek takes the protection of your data seriously and implements appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized alteration. If you believe your data is not adequately secured or if there are indications of misuse, please contact us at contact-BE@astek.net.

Cookie Policy

Cookie Expiratie	Source	Function	Retention Period
_NID	Google	A unique ID that is used to remember your preferences and other information, but also to remember previous interactions in the browser with the advertisements or search results from an advertiser and your visits to the website of an advertiser.	6 months
_ga	Google	Registers a unique ID that is used to generate statistical data about how the visitor uses the website.	2 year
_ga	Website	Registers a unique ID that is used to generate statistical data about how the visitor uses the website for 2 years.	2 year
_gid	Google	Registration of how visitors use the website.	session

_gid	Website	Registration of how visitors use the website.	session
collect	Google	Used to send data to Google Analytics about the device and behavior of the visitor. Tracks the visitor across different devices and marketing channels	session
PHPSESSID	website	For maintaining user session status for all page requests.	session
rc::a Recaptcha	Google	Recaptcha - not classified	Indefinitely
rc::b Recaptcha	Google	Recaptcha - not classified	session
rc::c	Google	This cookie is used to distinguish between humans and bots	session

Right to Access and Correct or Delete Your Data

You have the right to request access to and correction or deletion of your data. For this purpose, please visit our contact page. To prevent misuse, we may ask you to provide adequate identification. If you wish to access personal data linked to a cookie, please provide a copy of the relevant cookie. You can find this in your browser settings.

Enabling and Disabling Cookies and Deleting Them

For instructions on enabling, disabling, and deleting cookies in your browser, refer to the instructions or use the Help function of your browser. You can easily adjust your cookie preferences as chosen during your first visit to the website.

Deleting Third-Party Tracking Cookies

You can centrally delete some tracking cookies placed by third parties that display advertisements to you via our website. To do so, visit Your Online Choices (website: see More Information about Cookies) to prevent them from being placed on a third-party website.

More Information About Cookies

You can find more information about cookies on the following websites:

ICTRecht: Background Cookie Law

Consumers' Association: What are cookies?

Consumers' Association: Deleting cookies

Your Online Choices: A guide to online behavioral advertising

Questions?

If you have any questions about this Privacy and Cookie Policy, please contact us via the contact form.

Last updated on March 24, 2025.